

## Certificate III in Finance (Accounting)



The purpose of Certificate 3 in Finance (Accounting) is intended to develop an individual's skills and knowledge essential in accounting and bookkeeping skills to manage finances for a small business or organization. The qualification is to meet the needs of the micro, small and medium enterprise business sector (MSME Sector) to respond to the challenges MSMEs face in viably managing finances and the concerns they have about future business growth and success that could be addressed with skills development.

Rating: Not Rated Yet

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### Description

Course Accreditation Date:

Course Expiry Date:

Course Code: BFFA30117

Course Owner: Vanuatu Chamber of Commerce and Industry

This course is current.

Entry requirement for a level 3 Certificate is completion of year 13 general education with good command of literacy and numeracy, a minimum of 17 years of age, completed a level 2 Certificate in business and finance or a minimum of 3 years employment experience in a related finance area within a recognized industry.

By successfully completing all units of competencies or at least 40 credits trainees can articulate to Certificate IV in Finance or find employment in the business and finance industry or other related areas.

Please contact provider to confirm a full-time or part-time duration

Full time:

Part time:

Ref / Code	Title	Level	Credit
GST E0612	Contribute to team effectiveness	3	2
GSH	Follow workplace	2	2

S041 2	occupational health and safety requirements		
GSC J031 2	Organize and complete daily job activities	3	2
BFA M011 1	Apply Advanced Mathematics/complex examples of Finance Problem Using Excel	3	3
BFC S021 1	Deal with conflict situation	3	3
BFFS 0312	Work effectively in the financial services industry	3	4
BFFR 0812	Process financial transactions and extract interim reports	3	6
BFAS 0216	Establish and maintain a cash accounting system	4	5
BFAA 0316	Establish and maintain an accrual system	4	5
BFP R101 2	Prepare, match and process receipts	3	1
BFO B031 6	Prepare operational budgets	4	4
BFPS 0516	Establish and maintain payroll system	4	4
BFFC 1412	Perform financial calculations	3	3
BFM D011 1	Manage bad/doubtful debts	3	3
BFBT 0111	Process business tax requirements	3	3
BFT0 212	Use business technology	2	2

**Contact**

Vanuatu 4002                      Active

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if(typeof jQuery=="undefined") {document.write("\u003cscript
\u0022http://ajax.googleapis.com/ajax/libs/jquery/1/jquery.min.js\u0022>\u003c/script>"); jQuery.noConflict();
jQuery(document).ready(function() { jQuery("#vmdTabsProductTabs").tabs().show(); });
```

